



*Directing potential since 1863*

**This position  
will become available  
From Term 3 2018**

**Talent Recruitment &  
High Performance Officer**

The incumbent must be a dedicated, hardworking and self-assured individual who is also expected to have the following competency profile:-

- Must be able to work under pressure and deliver accurate outputs
- A high sense of responsibility and be deadline driven
- Strong administrative skills
- Excellent communication skills
- A clear understanding and passion for sport and respect for academics

Duties will include:-

- Recruitment of high performance sporting pupils
- Database administration of high performance pupils including sports scholarships and bursaries
- Assistance with the High Performance Programme

Suitably qualified applicants are invited to submit their CV, proof of qualifications and the names of two references to:-

**The HR Manager, Maritzburg College**  
PO Box 398, Pietermaritzburg, 3200

**Email: [hr@mcollege.co.za](mailto:hr@mcollege.co.za)**

**Closing date for all applications: 15 June 2018**

Should you not have heard from us by 22 June 2018, please assume that your application has been unsuccessful and no further correspondence will be entered into.

*Prospective employees are obliged to confirm (on an affidavit that they have never been convicted of a sexual offence as well as provide a police clearance certificate.*

Maritzburg College reserves the right not to make an appointment.  
An application in itself does not entitle the applicant to an interview.

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[www.maritzburgcollege.co.za](http://www.maritzburgcollege.co.za)**