



Maritzburg College, one of the leading boys' schools in South Africa, has an excellent reputation for its academic, sporting, cultural and leadership programmes. The Governing Body invites applications from suitably qualified and experienced persons for the following post: -

## **NETWORK ADMINISTRATOR**

Reporting directly to the Director of Digital Learning, the Network Administrator is responsible for installing and maintaining computer hardware, software, networks and other IT related tasks as required. The successful incumbent will need to meet the following requirements:

- Matric
- At least 3 years working knowledge of server and database administration
- A+/N+ certified
- Ability to understand program specification, designing and testing
- Ability to manage high workload, conflicting priorities and pressure
- Problem solving and root identification skills
- Ability to establish and maintain strong working relationships

### Key Duties:

- To provide network management, support and security
- To provide hardware and software maintenance, training and consultation, and recommendations about future planning and development of resources.
- Providing these services in an effective and efficient manner will ensure maximum access to and implementation of technology services and resources.
- Backup and restore all systems
- Data management techniques including data security and disaster recovery systems
- Continuous monitoring and corrective action to be taken on Server performance, storage limitations, network traffic, and internet usage
- Knowledge of relay functions, SPAM/antivirus filtering techniques and email archiving
- Supervise IT Technician and support Tech Squad boys

If you are suitably qualified, please send a concise CV, proof of qualifications and the names of two references to: -

**The HR Manager, Maritzburg College**

PO Box 398, Pietermaritzburg, 3200

Email: [hr@mcollege.co.za](mailto:hr@mcollege.co.za)

**Closing date for all applications: 26 October 2018**

Should you not have heard from us by **02 November 2018**, please assume that your application has been unsuccessful and no further correspondence will be entered into.

*Prospective employees are obliged to confirm (on an affidavit) that they have never been convicted of a sexual offence as well as provide a police clearance certificate.*

Maritzburg College reserves the right not to make an appointment.  
An application in itself does not entitle the applicant to an interview.