



MARITZBURG COLLEGE

*We Are*

# HIRING



#joinourteam

Maritzburg College, one of the leading boys' schools in South Africa, has an excellent reputation for its academic, sporting, cultural and leadership programmes. The Governing Body invites applications from suitably qualified and experience persons for the following post:

## COMMERCIAL DIRECTOR

*To assume duty 01 August 2025*

Maritzburg College seeks a motivated individual to lead the financial management and internal operations of the School. Reporting to the Headmaster, the incumbent will oversee both the day-to-day and strategic operations of the Finance and Estates functions. As a senior member of the College team, the incumbent will be required to represent College on various internal governance and stakeholder structures as well as externally to stakeholders, business and the community at large. Experience in an educational environment will be advantageous.

### Position Purpose:

- Complete management of the school financial and internal commercial affairs.
- Internal commercial affairs include estates, maintenance of the school buildings, infrastructure projects, facilities management,
- Management of estates staff, motor vehicles and custodian of occupational health and workplace safety.
- Financial affairs including oversight are responsibility for the school finance department reporting, cash flow management, fee collections budgeting and cost control.

### Key responsibilities will include but not limited to:

- To lead and manage the commercial and financial functions of the school and BE to achieve growth and sustainability, in line with the strategic plan.
- To manage the financial, reporting & statutory responsibilities of the MC&OBM Trust.
- To assist the Director of College Business with contract administration relating to funding and sponsorship.
- Management of all building/CAPEX projects

**Minimum requirements: CA (SA)**

If you are suitably qualified, please click on the following link to apply:

<https://www.surveymonkey.com/r/39ZCSHZ>

**Closing date for all applications: 23 May 2025**

Should you not have heard from us by **30 May 2025**, please assume that your application has been unsuccessful, and no further correspondence will be entered into.

Maritzburg College in line with POPIA will attempt to ensure the confidentiality of all applicants for this role. All reasonable measures will be in place to protect personal information but will be used in the recruitment, selection, and reporting process. By submitting your application for this position, you are recognising and accepting this disclaimer.

Maritzburg College reserves the right not to make an appointment. An application in itself does not entitle the applicant to an interview. While all applicants will be considered based on their merit, the School encourages applications from underrepresented candidates.

